



# PARENT ADVISORY COUNCIL

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## CTS PAC Business & Executive Meeting Agenda April 9, 2025

### 1. Welcome and Acknowledgement:

- Territorial acknowledgements
- Review Agenda/Additions/Accept Agenda
- Accept any Outstanding Meeting Minutes

### 2. Principal's Report: Ms. Sue Ottenbreit

- Art Start Brazil performance was a success; appreciation for PAC donation
- Family Photo night coming up on May 6. It's a small school fundraiser with little effort required, and a nice opportunity for families. It is getting booked up quickly.
- Lock Down Drill happening on April 28.
- New newsletter is in place for the school. It will be shared out by email as a link to the CTS's website. This is similar to what other schools are doing.
- No update on policing presence in schools. Safety Report is out and engagement is taking place. CTS has benefitted from having a relationship with a dedicated liaison. Admin just recently called on policing support at the school intersection where construction is underway and dangerous driving was taking place. No new updates at this time on PLO program.

### 3. Acting Vice Principal's Report: Ms. Shannon Petrovic

- Quadra Village Days on May 10; nominal supplies cost ask (approx \$50); great opportunity to engage with community. Looking for a few volunteers.

### 4. Treasurer's Report/Budget Review: Nancy Park

- Lots of spending happening over last month.
- Some income (\$200 from two parent donations)
- Expenses included:
  - Museum trip
  - Guest speaker from the opera
  - Emergency supplies
  - New technology

- Music program
- Sports equipment
- Art Start Brazil performance
- Some funds left in speaker budget that is expected to be spent on science related events.
- Year End Party Budget in place
- Some more income may come in from West Coast Seeds and in the fall some possible income from Rifflandia and Pedal Heads fundraisers

**5. Updates on Fundraising & Events:**

1. Year End Party: Friday, June 13, 2025 (5:30-7:30 pm) - Nicole
  - Nicole to get gaming license
  - Judy and Sara to help organize event
2. West Coast Seeds Fundraiser - Sara
  - Small fundraiser, but easy to manage
3. Wheelchair Sports Day - June 9, 2025 - Sara
  - \$500 PISES organizes; great engagement with students
4. VCPAC - Meghan (provide any updates or action items)
  - BCPAC AGM on April 30
  - PAC looking for a designated rep to attend VCPAC and BCPAC meetings to keep CTS update to date
5. Yearbook message (e-mail from Jenna)
  - PAC to draft something

**6. Roundtable: All**

**Cameras on:** Executive to stay on.

**Meeting adjourned @ Next PAC Meeting:** Wednesday, May 14, 2025 7:30-9:00 pm  
(Vote in new Executive/ AGM/Budget Planning)