



# PARENT ADVISORY COUNCIL

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## CTS PAC Business & Executive Meeting Agenda January 8, 2025

### 1. **Welcome and Acknowledgement:** Sara Guenther

- Territorial acknowledgements
- Review Agenda/Additions/Accept Agenda
  - Accepted
- Accept any Outstanding Meeting Minutes
  - Accepted

### 2. **Principal's Report:** Ms. Sue Ottenbreit

- Ms. Ottenbreit is planning to return on Monday January 13
- Cloverdale's Winter concert was a success and a lot of work and effort for the teachers. The school spent all the funds given to the school for the concert (rentals for lights, equipment, purchase of some costumes). Cost was approx. \$1,300 total. PAC provided \$1,000.
- Presenter Michael Burtolotto, Inspirational Speaker; cost is \$350 (includes some subsidies from the School District)
  - Kindergarten to Grade Two students on "The Truth About Apples & Pineapples."
  - Grade Three to Grade Five on "The First To Diversity, Equity & Inclusion Is A Smile."
- Gardening team got a significant grant, so budget line item for garden isn't needed at this time.
- Island Cheer coming to the school next week.

### Discussion:

- Could we see that the PAC is recognized at the Winter concert, so folks know that the PAC funds a portion of the concert would be helpful to raise understanding of where the funds are spent.
- Interest in Michael Burtolotto; let's discuss under budget.

### 3. **Vice Principal's Report:** Ms. Dianne Chretien

- Busy activity schedule; at least one club every day. Floor hockey, running club, swimming club, beading club, pickle ball, basketball.
- Fields are closed; alternative activities help to keep the students active.
- Running Club ties into Cheetah Chase, goal is to run from Victoria to Ottawa.
- Bon Accord Highland Dancer coming to Cloverdale to do a presentation.
- Egg Farmers Rocks and Rings (Curling Canada) also to be in February for all classes (during gym time), which includes a lot of education information as well (history, rules, etc).

### 4. **Treasurer's Report/Budget Review:** Nancy Park

- Nancy presented the budget.
- Discussion:
  - Will PAC spend all the funds? Do we need to re-allocate funds to be able to support different initiatives?
  - Do we need a balance in the General Account of \$12k?
  - Budget is developed in the spring with the Treasurer and Jenna. A discussion does occur.
  - Funds are usually set aside to support a bigger initiative.
  - Get school signed to share news on both sides.
  - 4-5 hours; no prep; no clean-up; good ROI with more marketing opportunities

### 5. **Updates on Fundraising & Events:**

1. Tree Chipping recap – Ian
  - a. Bartlet Tree Experts; no fees.
  - b. Went very well; clean-up and support was great.
  - c. Zero expenses.
  - d. Reached out Times Colonist, Victoria Buzz to share that we were doing the tree chipping.
  - e. Made \$450 but could have been busier.
2. Early discussions on planning/efficiency for 25/26 fundraisers - Sara G
  - a. Put a pin in this for the spring, but it will be important to discuss based on timing and various fundraisers.
  - b. The school may drop the fruit/veg fundraisers, and will keep the Coupon Book fundraisers.

3. Next Open Gym night: Friday, February 21, 2025 (6:30-8:00 pm)
  - a. Sacha will help to organize
  - b. Gym is booked.

**7. Roundtable: All**

- Sara G - engagement of international families
  - How can we engage international families in PAC events and generally?
  - Cloverdale is incredibly diverse; 29 languages spoken in the school.
- Sara G - attendance/representation at other PAC meetings
  - Could we have a VCPAC representative?
  - Monthly meetings.
- West Coast Seeds Fundraiser coming up in February 3 to February 24.
  - Can we put a donation option on fundraisers?

**Cameras on:** Executive to stay on.

**Meeting adjourned @ Next PAC Meeting:** Wednesday February 12th, 2025  
7:30-9:00pm