



## **PAC Business Meeting Minutes September 15<sup>th</sup> 2020**

**Executive Members Present:** Kathryn, Shanel, Erin, Hilary, and Jennifer

### **1. Welcome:** Jennifer Meadows

- a) Introductions -Kathryn, Jennifer, Erin, Shanel, Hilary, and Starr (absent Sarah)
- b) Review Agenda/Additions/Accept Agenda - first to accept Kathryn, second Erin
- c) Accept any Outstanding Business Meeting Minutes from 2019/2020 - Shanel 1<sup>st</sup>, Kathryn 2<sup>nd</sup>

### **2. Principal's Report:** Susan Ottenbreit

- Welcome to all. Lovely staff and students. Students thrilled to be back, minimal anxiety, beginning of the year nerves. Adjusting well to COVID protocols. Speaks volumes to parents and staff.
- 15 divisions including 2 hybrid classes; 6 cohorts (kindergartens together and hybrid students)
- 302 students in the building
- Lots of protocols to learn- designated play spaces, designated bathrooms, how to wash hands, etc
- Teachers working on our gardens
- Agendas coming home this week. Pages to be completed and signed by parents
- 14 new Chrome Books arrived at the school, getting set up to go out into the classrooms
- Indoor recesses due to smoke/air quality. Warning it might continue all week. Doing their best to keep everyone healthy

### **3. Vice Principal's Report:** Barb Sapsford

- Ideas for grade 5 leadership
- Terry Fox Run September 25<sup>th</sup>, hoping to continue with that tradition in an adapted format. Plan for toonie for Terry Drive. Organized similar to daily physical activity in our designated cohorts
- Working hard with health and safety protocols. Students are doing outstanding with new practices and making our teachers proud

### **4. Treasurer's Report:** Erin McAskile

#### **General Account:**

##### **Income**

Smile Cards – \$20 (Aug) - \$20 to date  
PST rebate (2017-2019) - \$1,448

##### **Expenses/Pay-Outs**

Gaga ball Pit - \$4,908

#### **Gaming Account:**

##### **Income**

NIL

## **Expenses/Pay-Outs**

NIL

### **Notes:**

- General Acct: Available funds - \$2,784
- Gaming Acct: Available funds - \$1,860
- Reserve fund - \$3,000

\*saved \$13000 on busing from 2019/2020\*

### **5. Budget:** Erin McAskile (see attachments)

- Chrome book cart- possibly do two carts- vote for two carts (accepted)

-Question from Starr about adding more monies to the garden funds. Improving our regular beds- fresh top soil. Change Native Garden funds to Gardens (inclusive) and increase funds from \$500 to \$1000. Vegetable gardens would also fall under this line

### **6. Surplus Fund Brainstorming:** All

-Shannon Petrovic- Sports line \$1000- how can we spend this money? Needs to be non-curricular- how to use the equipment. Supplement outdoor equipment for classes

-Outdoor learning centres: \$2500

-STEM Program: \$250

-Miscellaneous (Covid cushion): \$1500

### **7. Updates on Events and Fundraisers:**

a) Monk's School Supply Fundraiser: All

-2019- 171 kits, 120 for 2020 year- gross \$6500, \$1155 to the PAC

b) Gaga Ball Pit Installation Update: All

-shipped should be installed late September early October

### **8. Covid friendly fundraisers-**

-Poinsettias, hanging baskets, Thrifty's smile cards, school year end dance

-other ideas? Walk-a-thon in spring in cohorts?

-Motion to accept Poinsettia fundraising- Motion to accept: Kathryn 1<sup>st</sup> Jennifer 2<sup>nd</sup>

-Motion to accept Hanging Baskets- Motion to accept: Kathryn 1<sup>st</sup> Jennifer 2<sup>nd</sup>

-Motion to accept Walk-a-thon- Motion to accept: Kathryn 1<sup>st</sup> Jennifer 2<sup>nd</sup>

### **9. Thrifty's Smile Card**

-Kathryn: Give CTS \$ when you buy groceries with your smile card

-Very simple by pre-loading the cards and then shopping with the cards

-Easy Fundraiser and Thrifty's is a generous supporter of our school

-To be given to new families entering CTS, will forward to all families in an E-blast. Teachers can be give

### **10. Alternatives to Info Night and Family Fun Nights**

- Previously had meet the teacher, school bbq and Halloween Dance in September

-Discussed meetings over Zoom- have some workshops for parents (i.e. Anxiety)

-online family game night/trivia night

- ? zoom yoga night- Janine Babey interested to host a yoga night
- send out E-blast to ask all families for ideas
- Starr suggested- an easy contest or photo scavenger hunt
- design your own face mask contest
- pumpkin carving contest/best costume/best family costume- photos on website and vote
- topics for info nights: anxiety, technology, Alison Reece (parenting), how to support learning at home (staff or SD staff could speak to this)

#### **11. E-blasts and communications to families: Kathryn**

- please sign the form coming home this week to give permission to send out emails
- welcome suggestions for content for e-blasts
- create a PAC website to have email, e-blasts, meeting minutes, replicate social aspect of getting us together. Way of posting info that people could access should they desire

#### **12. Vote for the new Executive- Starr Munro to run**

- typically vote in the new executive in May, delayed due to AGM being rescheduled
- Volunteers for various positions:
- Kathryn Allan- Kwasnica- Chair
- Interest in Treasurer role- Shanel has offered to be acting Treasurer
- Secretary: No volunteers
- Member at large: Hilary Hagel, Jennifer Meadows, Judy Kits, Leah Mach,
- Motion to accept volunteers: Kathryn 1st Jennifer 2<sup>nd</sup>
- Executive voted in
- Janine Babey happy to help with Secretary role for Business meetings
- Thank you to Erin for holding our team together as Treasurer. This is her last year as Treasurer.
- VCPAC role spot open- Starr is stepping down from this role. Anyone can go to the meeting to vote on our schools behalf
- VCPAC is also looking for Executive Committee Positions. Hosting meetings virtually

#### **13. Round table- hear from all who have joined us tonight**

- Jasdeep suggested using slider.com to see questions going out and then answer anonymously

**Next Meeting Tuesday November 3rd, always done on Tuesday, next pac executive meeting**

**Wednesday Oct**

**Meeting adjourned 8:23pm**