



February 4th PAC Business Meeting Minutes

Executive Members in Attendance: Mrs. Jost, Principal; Jennifer Meadows, co-chair; Kathryn Allan-Kwasnica, co-chair; Erin McAskile, treasurer; Hilary Hagel, Member-at Large (Temporary Secretary); Sarah Stark, Member-at-Large; Shanel Higham (Member-at-Large)

1. **Welcome:** Jennifer Meadows

- a) Review Agenda/Additions/Accept Agenda –motion to accept agenda: Sarah 1st, Kathryn 2nd. Agenda accepted- unanimously
- b) Accept November 5, 2019 Business Meeting Minutes- motion to accept minutes: Kathryn 1st, Erin 2nd. Minutes unanimously accepted

2. **Principal's Report:** Mrs. Jost

- Kindergarten registration- 3 full classes for Sep 2020. There may be extras that didn't register, therefore, there might be an additional K/1 class. There may also be extras that were out of catchment coming back into catchment. There are 20 Kindergarten students currently attending Quadra Elementary that are now in catchment from the 2019/2020 year that didn't get in. - Transfer process will begin Feb 10th-18th
- Letter going out tomorrow to all Kindergarten students tomorrow. Ready set learn February 19th. Welcome to Kindergarten in students will be held in May
- Basketball happening. Hosting three mini tournaments in February.
- Floor hockey -Royals coming Feb 26th
 - Rugby meeting starting Feb 5th- grade 3-5 invited to participate
 - April gymnastics for the month in the gym
 - May track and field
 - The Legacy gift (adjustable basketball hoops) was ordered from last years grade 5's
 - Satisfaction survey coming out soon. Parents, staff, and grade 4's- feedback on satisfaction at this school. Back to SD and ministry

3. **Treasurer's Report:** Erin McAskile

General Account:

Smile Cards – \$331 (Nov & Dec) - \$937 to date
Childminding - SD61 Parent Education Fund - \$250
PAC Executive - SD61 catchment meeting childminding reimbursement - \$70
Pasta Fundraiser - \$475

Expenses/Pay-Outs

Childminding - \$70 - \$230 remaining
Executive - \$118 (Staff treats \$115 / Bank fees \$3)
Bussing – (Naden Band) - \$1,171
Home Reading - \$2,504

Uniforms consignment – Able Cresting - \$787
Poinsettia Fundraiser - \$1,518 (\$2,638 – \$1,518 = \$1,120 net)

Gaming Account:

Income

NIL

Expenses/Pay-Outs

Fine Arts – \$912 (X-mas) – \$127 remaining
Fieldtrips - \$105 - \$2,980 remaining

Notes:

General Acct: Available funds - \$4,434
Gaming Acct: Available funds - \$6,072
Reserve fund - \$3,000

Funds Requests: None

New Motion: Erin reported that we are looking for a new treasurer. Erin has completed 4 years and due to bylaws can't continue in this role. Janine (parent) said she might know of a parent and will speak with them.

4. Updates on Upcoming Events and Fundraisers:

a) Uniforms/Crested Items/Spirit Wear: All

- Sarah reported that there left over Able items. At last executive meeting we discussed ways to sell additional items (jackets and vests). Evolved into the idea of spirit wear Friday's. Kids can attend with their crested items. Email out to Able to see if they can continue with providing crested items on demand
- The idea is to keep a day to continue to wear the uniform. There is also an idea to create a new t-shirt with the school logo for all students so that it would be accessible to all. Spirit wear could be just our school colours. No further mandatory dress code with our new catchment.
- Discussed having spirit wear available for purchase this year at the Kindergarten registration
- Mrs. Jost to present to staff February 19th
- Mrs. Jost thought of gifting spirit wear to all students or new students, and ensure we keep some supply for new students transferring in. This t-shirt would be separate from Grade 5 t-shirt

b) Open Gym Night (February 21st)

- Adina Appenheimer hosted in past- Jen and Hilary asked but no confirmation as of date

c) Parent Info Nights – Life in Middle School – NEW DATE – March 3rd

- Date changed to March 3rd due to inclement weather in January
- Mrs. Jost reported that all volunteer panel speakers confirmed for March 3rd
 - Kathryn reported an increase in numbers for attendance with the change of date
- Kathryn asked Tara Zala (parent info night organizer) about April 7th for the anxiety evening. School counsellor vs. Community counsellor. Mrs. Jost will discuss with Mrs. Wolsak to see if she is still interested in presenting

d) Walk-a-thon Fundraiser: All **Discussion & Vote what the monies will go towards**

- Thursday March 12th from 1:30-2:30pm. Active participation event to fundraise for outdoor equipment (\$5000 ear marked for outside/sporting equipment already). Discussed fundraising for Gaga Ball Pit. Popular in town, good for all age groups. Mrs. Jost reported that it would be

approximately \$4400 US for delivery, shipping, and installation costs (\$300-500), and duty. No Canadian options for suppliers.

- Question raised- could someone build the structure? Kathryn to ask Willows if they had theirs constructed here in town.
- Ideas for equipment other than the Gaga Ball- no other ideas
- Motion to accept gaga ball pit- Kathryn 1st, Erin 2nd- unanimous vote in favour of the Gaga Ball Pit for this years Walk-a-thon fundraiser.
- Shanel to put out google docs for volunteers
- stickers to go out as reminders in the agenda's Feb 11th and 18th
- No Jump Rope for Heart this year due to monies going to the corporate rather than to Heart and Stroke. Mrs. Jost talked about doing a skipping/jumping event as a \$2 donation per student to give back to our community. All proceeds to go towards a local organization- i.e. Children's Hospital "Jump Rope for Health." Grade 5 leadership to assist with selecting a local organization.

e) Plant Sale Fundraiser: Sarah Stark

- Fundraiser in the spring for baskets and potted plants. Delivered the Thursday before Mother's day. Deadline April 3rd.
- Sarah looking for someone to help this year and to take over in the next two years
- Question asked regarding vegetable options for planters/baskets- Sarah will email the nursery

f) Vancouver Island Parent Conference: All

- February 29th 8:30-4pm at Belmont Secondary
- Two free tickets available to send two parents in the school. One parent expressed interest as of now
- Called the "Balancing Act"
- Four sessions to register for
- Kathryn attending thus far for the PAC
- Early bird pricing ending February 10th \$75 per ticket
- Shanel also interested in attending the conference

g) Breakout Session for District Strategic Plan: All

- district required to create a plan and submit it to the ministry. Government wants the district to be accountable

h) Breakout Session for PAC Facts: All

- Kathryn requested help from other parents for ideas to notify the school community about what we do
- Each group to come up with three facts- what you know about the PAC or what you'd like to know. A quick blurb or sentence to educate the school parents about what the PAC does

i) Vote in Shanel Higham on PAC Executive

- Motion to accept- Sarah 1st, Erin 2nd
- Welcome Shanel!
- discussion regarding need for Executive members for 2020/2021 year

j) Child-minding: All

- offer at info nights
- discussion regarding childminders- There have been two childminders that have done the role for years. However, they cancelled last minute.
- Previously had one adult and one younger childminder, discussion to move back towards having the previous set up for ages of childminders. Always two childminders. Adult and one to two men
tees that we are rotating through this role

4. VCPAC Update: Starr Munro

- VI parent conference
- Strategic Plan

5. Roundtable: All

- Janine Babey (parent) suggested parent yoga night once per month, happy to donate time at present, parents to bring own mat
- Kathryn suggested offering it at the PAC open gym nights
- Will trial at upcoming open gym night February 21st

Meeting adjourned @ 8:40 pm

Next PAC Business Meeting:
Tuesday April 7, 2020 7-9pm

Next PAC Executive Meeting:
Wednesday February 19, 2020 7-9pm