



PARENT ADVISORY COUNCIL

PAC Annual General Meeting

Tuesday, May 1, 2018

MINUTES

Welcome: Marilyn Kay

Marilyn welcomed everyone to the group, and all attendees introduced themselves.

- Introductions / Additions to Agenda / Accept Agenda / Accept February 6, 2018 PAC Meeting Minutes

Motion: To accept agenda -Starr

Second – Erin

Passed

Motion: To accept Feb 6, 2018 PAC Meeting Minutes – Melissa

Second – Tanya

Passed

Principal's Report: Renee Pick

- Earth Day Review
- Overview of this school year (student body, class breakdown, attendance at school events, etc)
- Staffing for next year – process is well under way; new Youth Family Counsellor temporary replacement has been hired as of today.
- Grade 4 Student Learning Survey Results

Vice Principal's Report: Sandra Jost

- Thank you to parents for all their support.

Treasurer's Report: Erin McAskile

General Account:

Income

Smile Cards (Jan, Feb & Mar) - \$435.95 - \$1,644 to date

Uniform consignment – \$271.00 – totaling \$1,093 to date

Hanging baskets - \$2,552 (expense \$1,808 / net \$743)

Royal 50/50 - \$5,332 (\$4,869 reported in Gaming)

Expenses/Pay-Outs

Childminding - \$60 - \$271 to date

PAC Socials (Bouncy Castle Night) - \$756 - \$898 to date

Rugby jerseys - \$1,500

Native Gardens - \$52



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Gaming Account:

Income

Royals 50/50 - \$4,869

Expenses/Pay-Outs

Grade 5 Legacy - \$402.50 (\$347.50 remaining)

Fine Arts - \$1,062 to date – (\$0 remaining)

Fieldtrips & guest speakers - \$129 - \$762 to date (\$1,688 remaining)

Busing - \$189 (\$4,134 remaining)

Notes:

- General Acct: Available funds - \$9,186
- Gaming Acct: Available funds - \$2,453
- Reserve fund - \$3,000
- 2018-2019 Operating Budget - \$6,000
- Held Funds - \$2,745 (Uniform consignment / Smile Card Funds)

Budget Additions:

- Additional money for garden fence – Discussed best options with school district and would like to move forward with split rail fencing which has a cost of \$2700. There is approximately \$1200 left in the budget that could be used towards this; however, would need an additional \$1500 (approx.) to cover the cost.

Motion: To set aside an additional \$2000 towards the split rail fence that will surround the Living Knowledge Garden – Erin
Second – Tanya
Passed

- Additional money to top-up grade 5 legacy gift – a discussion regarding painting or having a vinyl print of the sports logo on the gymnasium wall as first choice for Grade 5 legacy gift. The discussion included pricing from private providers and the School District. Further investigation into vinyl print option to follow.

Motion: To set aside \$1500 to cover the cost of the Grade 5 Legacy Gift to the school – Tanya
Second – Melissa
Passed



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Upcoming Fundraisers and Events:

- School Supplies: Samantha Hoffman & Tara Zala – Currently looking into multiple supplier options and waiting to hear back from Monks (last year's supplier).
- Year End Dance – Melissa is willing to take this on and is hoping to create a team of parents who would help organize. This may be planned as a Year End Party as opposed to strictly a dance.
- Welcome Back BBQ – still looking for someone to coordinate this event.

Upcoming PAC Events

- Hanging Basket Pick Up: Set for May 10th, would benefit from having one more volunteer to help from 3-5pm.
- Quadra Village Day (May 12 9:30-1pm): Tanya Creed – Free event with crafts, bouncy castles, pancake breakfast. Tanya will provide information to be sent out via email. The school sets up a booth and provides a craft for approximately 100 kids. Megen Galloway will shadow this event so she can take over planning for next year.
- Able Cresting Uniform Sizing Event (May 17): Sarah Stark has arranged for Able Cresting to be at the Kindergarten Orientation to provide access for sizing and ordering.
- Staff Appreciation Lunch (June 20): Tanya Creed is organizing this event for the last time, a parent who is interested in taking over planning this event has been identified.

Gardening Update: Starr Munro

- Now have a good supply of shovels, gloves, etc and have received multiple donations of seeds from various parents.
- Starr has put together a teacher resource kit for the Living Knowledge Garden, including information and activities.

Annual Report: Marilyn Kay – Hand out provided outlining all events put on by the PAC this school year.

Announce & Vote in New Executive Committee: Starr Munro

2018-2019 Executive Committee Nominations

- Chair/Co-Chair – Vacant
- Treasurer – Erin McAskile
- Secretary – Melissa Piasta
- Member at Large – Sarah Stark
- Member at Large – Marilyn Kay
- Starr Munro will continue as the CTS PAC representative on the VCPAC for 2018/19

Motion: Vote in current filled positions and those interested in available positions – Shannon
Second – Tanya
Passed



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VCPAC Update: Starr Munro

- Awards are up for voting until the end of this week. They have also just voted in their new executive.
- More schools are going through emergency preparedness drills, with all schools to participate in next school year.
- Ongoing concerns with the lunchtime school monitors being students, and various health and safety concerns related to that.
- There is also conversation regarding having an Arts Specialists in each school. Discussions include setting aside protected space for arts, library, computers, and out of school care at each school.

Planning Input for Next Year's Budget: Marilyn Kay

- There was a discussion regarding next years main fundraiser and whether this would be another 50/50 Royals night, etc. There was a general agreement to run the Royals night again, however this will be discussed more at the June budget meeting.
- Starr would like a line item on next year's budget of \$500 for the gardens.

Motion: To adjourn until next meeting – Dawn

Second – Melissa

Passed.

Meeting adjourned @ 0830

Next PAC Business Meeting: TBA

Parents, please pick up your children from Child-minding promptly after the meeting. THANK YOU!