



PARENT ADVISORY COUNCIL

PAC Budget & Planning Meeting Tuesday June 5, 2018 MINUTES

Date: June 5, 2018
Time: 6:30 – 8:30pm
Location: CTS Library

Executive Members in Attendance: Erin McAskile, Treasurer
Marilyn Kay, Member-at-Large

Executive Members Regrets: Melissa Piasta, Secretary
Sarah Stark, Member-at-Large

Meeting Called to Order: 6:35pm

Welcome: Marilyn Kay

Marilyn welcomed everyone to the group, and all attendees introduced themselves.

- Introductions / Additions to Agenda / Accept Agenda / Accept May 1, 2018 PAC Meeting Minutes

Motion: To accept agenda - Starr
Second – Erin
Motion passed

Motion: To accept May 1, 2018 PAC Meeting Minutes – Declined

It was noted that the May 1, 2018 meeting minutes were not posted for public review. These minutes to be approved at the September PAC meeting.

Principal's Report: Renee Pick

- Would like to encourage the PAC to continue to work together with committees
- For funding, teachers are now asking as a group for funding rather than separately, so the process is working smoother then in previous years
- Acknowledged that business meetings are run very effectively and efficiently
- Would like to encourage that Info Nights continue going forward and would like to express her appreciation for the effort that the PAC puts into making these happen
- The 2018/2019 year will include a number of new staff – lots of hiring
- Class placement – everything is coming together. The 2018/2019 year will have straight grades only, so no split classrooms.
- Computer lab will be closed to make room for the 15th division. The learning support room is moving into the computer lab room.



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committee – suggestions were made to tightening up the uniform policy

Vice Principal's Report: Sandra Jost

- Thank you to parents for all their support
- Acknowledged that they are working on finishing up spending PAC funding from the 2017/2018 budget
- Confirmed that the PAC will not need to help provide funding for the Grade 5 legacy gift. In total, \$1,086 was raised from the bottle drive.

2018/2019 Proposed Budget

- Erin presented the proposed budget
 - . The "Actual" line in the budget represents monies spent to date.
 - a. Discussion regarding application for use of funds from Thirfty Foods Smile Cards. It was agreed that the funds will be used for Home Reading Books
 - b. Suggestion to add \$500 as estimated income for Halloween dance to offset the estimated expenses

Motion: CTS will apply the money from the Smile Cards Fundraiser as \$2,500 for Home Reading Books - Starr

Second – Karen

Motion passed

Motion: Accept budget with minor changes made - Starr

Second – Marilyn

Motion passed

Current/Upcoming Fundraisers and Events

- a. Hanging Baskets – in total \$743 was raised from this fundraiser
- b. Year End Party – Shannon confirmed that the RBC volunteers will be helping us again this year. Food will include pizza, chips, ice cream, juice and candy bags. The idea is for this to be more of a meal rather than snack type foods. There are several games planned for both indoors and outdoors
- c. School Supplies – Tara confirmed that everything has been set up and in the next day or so, the ordering process will be tested and approved. The school supplies will be delivered at the beginning of September.
- d. Save Around Book Fundraiser – Erin will be organizing this fundraiser again for 2018/2019. The Save Around suppliers will be contacted again in August.



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Staff Appreciation Luncheon – Tanya confirmed that this event is planned for June 20th. The meal will include soups, salads, breads and desserts

- f. Grade 5 Legacy Gift to the School – Sandra discussed the logo designs that have been chosen.

New Business:

- The 2018/2019 PAC Meetings and Events Schedules was presented

Motion: Accept Meeting and Event Schedule as presented - Starr
Second – Samantha
Motion passed

Motion: To adjourn until the September 11, 2018 meeting – Marilyn
Second – Starr
Motion passed