



PARENT ADVISORY COUNCIL

PAC Meeting

Tuesday November 7, 2017

Minutes

Welcome: Maureen Andersen

- Introductions (Executive & Parents) / Child-minding Reminder
Maureen welcomed everyone to the meeting, and reminded parents to pick up children promptly at the end of meeting.
- Additions to Agenda / Accept Agenda / Accept September 13, 2017 PAC Meeting Minutes
No additions noted to Agenda noted.

Motion to Accept Agenda – Sarah

Second -Marilyn

Passed.

Motion to Accept September 13, 2017 PAC General Meeting Minutes – Starr

Second – Karen

Passed.

Principal's Report: Miss Pick

- Welcome Back BBQ and Open House Review
- Parent Teacher Interview statistics: 91 % attendance this year.
- 67% of Grade 5 students moved on to Cedar Hill Middle School this fall.
- Review of the School Community this year, including demographics.
- Additional prep time has been allotted for certain special needs designation students.

Active and Safe Routes to School: Lise Richard

Cloverdale Traditional School has met and exceeded all action plan items:

- Carpooling and walking part way to school did increase over last year.
- A Walking School Bus took place November 3, 2017 with 4 participants. Another will be planned in December.
- Increased bike parking, with 3 new racks to be installed.
- Bike skills course was a success.
- Brochure and map now available.

Treasurer's Report: Sarah Stark

General Account:

Income

Smile Cards (Sept) – \$224.25 – totaling \$554.87 to date

Uniform consignment – \$738

Bottle depot – \$6.65

QSP Magazines - \$5.43

COBS Bread – \$28.24

Save Around – \$5,790 (expense = \$2,887.50 / Net \$2,902.50)

Halloween Dance - \$1,628.30 (expense = \$336.76 / Net \$1,291.54)

Poinsettia - \$2,710

Royals 50/50 - \$1,455



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Expenses/Pay-Outs

- Childminding (Oct) - \$60 - totaling \$180 to date
- Welcome Back BBQ – \$133.18
- Executive expenses (info night and meeting) – \$71.98
- Halloween Dance - \$336.76
- Save Around - \$2,887.50

Gaming Account:

Income

Gaming funds received \$6,220

Expenses/Pay-Outs

- Agendas - \$436.88
- Fieldtrips - \$323

Notes:

- General Acct: Available funds - \$0
- Gaming Acct: Available funds - \$980.97
- Reserve fund - \$3,000

Chair's report: Maureen Andersen

- CTS in Surrey – Maureen visited Cloverdale Traditional School in Surrey (our sister school) in October. There is a notable difference in school demographics, as well as a noisier and less controlled setting. The school has the same uniform colours, and has classes up to Grade 7.
- Budget feedback survey – The District is looking for parent input on how to spend the surplus. A Questionnaire will be sent out for parents to provide feedback/input. The deadline to submit a collective response to the District is November 22, 2017.
- Prime Minister's Awards For Teaching Excellence – This is a Federal award to honor elementary and secondary school Teachers. Information on how to nominate Teachers will be sent out in a newsletter.

Project Updates:

- **Habitat Restoration Project:** Starr Munro
 - As part of the Habitat Acquisition Trust (HAT) Green Spots program: a native plant garden/habitat restoration/education garden will be developed in the Gary Oak rocky area. Planting will take place November 14-16, 2017. There will also be a formal First Nations Blessing Ceremony on November 14, 2017 to launch the program. Parent volunteers are needed to help organize and plant.
 - Life Cycles has connected with HAT to provide ongoing learning support for teachers. This will provide information for programs to function year-round, and increase longevity of learning.

Fundraiser Updates:

- **Save Around Books:** Sarah Stark – This year 213 books were sold, with a profit of \$2912.50.
- **Halloween Dance:** James Whitehouse/Leslie Smith – This was their last year organizing the event, no one has yet to step up and take on coordinator role for next year. The dance saw similar profits to previous years, with lower numbers in attendance. Leslie is willing to help acquire donations for next year's dance.



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- **Poinsettias:** Tara Poilievre – This was a successful year with increases in profit and number of plants sold. The final profit totaled \$1252.16, with 234 plants sold. We are looking for volunteers to help sort plants upon delivery on November 31. Pick up will be November 31 and December 1.
- **Royals Tickets:** Maureen Andersen – 62 tickets were sold for November 4, 2017 game, and tickets have started to sell for the January 5, 2018 and February 17, 2018 games. We will need to find volunteers to help sell 50/50 tickets on night of February 17, 2018.

December Movie Night: Starr Munro – The movie night is scheduled for December 1, 2017, with Adina as the coordinator. Will need 3-4 movie options for school to vote on, and Ms. Pick will help with copyright issues and check which movies are approved to be used within the District. A survey will be sent to parents to decide which movie(s) will be played.

Emergency Preparedness at School: Starr Munro – Currently looking for people to help with several projects at the school and to take over the committee. Current projects include organizing previous years individual comfort kits, and sending them home to be updated. New supplies will be arriving to replace outdated food and water for the school's supply, and volunteers will be needed to sort new supplies.

VCPAC Update: Starr Munro

- A motion had been put forth at the District level to change the language of dress codes, which would have a direct effect on Cloverdale Traditional School. Each school currently has its' own policy, and the goal is to create one set of wording for each school district-wide.
- Lunch monitors: Greater Victoria Teachers Association has requested support from VCPAC to have adults monitoring students during lunch, instead of older students. Health and Safety is the main concern with examples such as proper nutrition and diabetes management. The idea is to use EA's for lunch monitoring.
- Emergency Preparedness: There is currently no standard of which schools are purchasing which items through the PAC, which resulting in different levels of preparedness at each school. New wording is being proposed to standardize which items the PAC would budget to replace, and advocate for new district funding.

Parent Education Fund/VIPC Tickets: Maureen Andersen

- Motion: To spend any monies received from the Parent Education fund, to cover *the cost of* 2 tickets to the Vancouver Island Parent Conference. Parents who attend the conference are expected to present information acquired at the conference at a future CTS PAC Parent Information Night or PAC Meeting. – Starr
Second – Maureen
Passed.

Meeting Adjourned @ 8:34pm

Next Meeting: January 9, 2018 7:00-8:30pm

Information Night (Topic: TBA)

Next PAC Business Meeting is February 6, 2018 6:30-8:30pm

Parents, please pick up your children from Childminding promptly after the meeting. THANK YOU!