



PARENT ADVISORY COUNCIL

**First PAC Meeting of the New School Year:
Tuesday, 12 September 2017
MINUTES**

WELCOME: Maureen

Maureen welcomed everyone to the meeting.

- Introductions – general round table of all in attendance

- Additions to Agenda / Accept Agenda
Motion: To accept current Agenda – Kendra
Second – Sarah
Passed.

- Accept June 6, 2017 PAC Meeting Minutes
Motion: To accept Meeting Minutes from June 6, 2017 – Starr
Second – Dawn
Passed.

ACTIVE ROUTES UPDATE: Marilyn, Megan Squires

Megan Squires is speaking on behalf of the People Power program, through the CRD. This program is an initiative to get staff, students, parents/guardians to school in more active ways.

Initiatives:

1) Walk and Wheel to School Week (Oct 2-6) – This is a Province wide program created to promote active transportation. Schools receive a tracking poster to identify how students get to school each day, therefore providing a visual representation of activity levels.

2) Drive to Five – This is a program designed to support parents/guardians who would normally drive kids to school to choose a more active commute. Drop off locations that are a five-minute walk to/from the school are identified through signage and on maps, to provide alternative options to parents/guardians.

PRINCIPAL'S REPORT: Renee Pick

- 1) School configuration with class numbers and teachers; plus full staff list from school agenda
- 2) Concerns? See teacher, principal and then school district office, our senior manager assigned is Deb Whitten, Associate Superintendent
 - a) Artist in Residence:
 - i) Intro Workshops (in classrooms): October 2,3,4,6
 - ii) Wet-Felting Workshops (Strings room): October 10,11,16,17,18,23,24,25,30
 - iii) Needle-Felting Workshops (in classroom): November 6,7,8,14
 - b) PISE – Pacific Institute of Sports Excellence – school wide, in class teacher professional development – Fridays
- 3) Volunteer Drivers
- 4) Summer Journals, Public Library Summer Program



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- 5) Agendas \$8 – US dollar; a Canadian company is now competitive and we will look into this for next year
- 6) Grade 4 FSA Foundation Skills Assessment has been moved to October and November 2017
- 7) What gets going first? Cross country running, swimming
- 8) Bike racks; arrived and returned due to transport damage, new ones arrived and have been returned for the same reason. Apologies from Ron Swamy of Core Bike racks; racks back at their location and are being powder coated again.

VICE PRINCIPAL'S REPORT: Sandra Jost

- Many new purchases will be arriving soon, including microscopes, compasses, new books, etc.
- Currently looking into final pricing for Rugby Jerseys, to be purchased through Thrifty's Smile Card Fundraiser program.

TREASURER'S REPORT: Erin McAskile

General Account:

Income

Smile Cards (July & Aug) – \$212.97 + \$117.65 – totaling \$330.62 to date

Expenses/Pay-Outs

Science and Social Studies Materials (prior year expenses) - \$315.68

Busses (prior year expenses) - \$242.55

Royals 50/50 draw deposit - \$100

Gaming Account:

Income

NIL

Expenses/Pay-Outs

Bike Racks - \$1,046.20 (\$953.80 remaining to spend)

Notes:

- General Acct: Available funds - \$0
- Gaming Acct: Available funds - \$0 (Gaming funds not yet received)
- Reserve fund - \$3,000



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CHAIR'S REPORT: Maureen

- What does the PAC do?
 - Fundraising (project specific, or for ongoing expenses such as school buses, books, etc.).
 - Community development (parent information nights, Quadra Village Days)
 - Providing feedback to administrators regarding issues/concerns, etc.
- Volunteering and YOU
 - We Will be looking for parents to take on event planning as current volunteers begin to age out of the school. Opportunities range from helping at specific events through to heading committees.
- Email / Communications
 - A variety of communication tools include School Newsletter, Eblast, posters, and website updates.

CURRENT FUNDRAISERS - UPDATES:

- **Monks School Supply:** Kendra Allen
 - The switch to Monks Office for the school supply fundraiser was a result of Staples removing the fundraising portion of the service.
 - Monks Office provided the opportunity to earn 10% of sales, in addition to a PAC fee
 - A record number of 139 orders were placed during the fundraiser.
 - Several issues with the final portion of the fundraiser included a delay in kits being delivered to the school, and incomplete kits. Solutions to rectify the incomplete kits are being investigated.
 - A new parent-volunteer will need to take over this fundraiser, if the decision to continue this service for the 2018/2019 school year is made.
- **Save Around Books:** Erin M.
 - Books have been received and will be distributed to classes by Friday, Sept. 15, 2017.

Back To School BBQ: Dawn

- Thrifty foods is providing all food, water, a tent, and BBQ for this event.
- Requests for volunteers have been made through Eblast, with another scheduled to be sent tomorrow morning.

2017/2018 FUNDRAISERS

- **Royals 50/50 draw:** Maureen
 - Saturday, February 17, 2018 vs Vancouver Giants will be the night of the Cloverdale Traditional School 50/50 draw. This night has seen record attendance numbers in previous years.
 - 300 tickets are required to be sold, as part of the agreement with Victoria Royals. The tickets will be purchased at a discount rate of \$13.50 each, reduced from the \$18.50 regular admission at the gate (18.50 at gate). Tickets will be sold for \$15.00 each, to create additional revenue as part of the fundraiser.



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- Tickets can be sold for multiple nights, allowing more opportunity and flexibility in selling.

Motion: To purchase 100 tickets per game, for each of three following dates:
Saturday, November 4, 2017, Friday, January 5, 2018, and Saturday, February 17, 2018
at a cost of \$4,050 - Jason
Second – Kendra
Passed.

- **Thrifty Smile Cards:** Erin
 - The grant application was approved for \$2500, instead of the \$3000 that was originally applied for.
 - An adjustment to the distribution of funds between Rugby Jersey and Books is needed to reflect the difference. Rugby Jersey costs are being confirmed.
- **Halloween Dance:** James
 - Planning is well underway with requests for donations previously sent out over the summer.
 - A new parent-volunteer will be required for this event to take place in the next school year, as James and Leslie will no longer have a child attending the school.

ABLE CRESTING NEW UNIFORM ITEMS: Sarah Stark

- How to order
- Bulk delivery dates, arranging bulk order dates TBA.

NEW/USED UNIFORMS AND THE CONSIGNMENT PROGRAM: Tracey Knight

- Numerous new and used products are available for purchase at most PAC and School events.
- Parents/Guardians wishing to consign or donate items simply need to print off and complete the consignment form available online, and contact Tracey Knight.

CURRENT VOLUNTEER REQUESTS:

- Back to school BBQ (Dawn)
- Emergency Preparedness Committee (Ongoing)
 - Starr Munro will begin preparing for this school year, however;
 - Need to find a committee head for coordination.

2017/2018 SCHOOL YEAR OVERVIEW & PROPOSED FUNDRAISERS

Handout provided



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2017/2018 PAC MEETING AND EVENT DATES

- Handout

Motion: To adjourn until November 7, 2017 – Tracey

Second – Erin

Passed.

Meeting Adjourned @ 8:20pm